

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of May 8, 2007**

- I. **ROLL CALL.** Chair Richard Sutor, Trustees Samantha Baraw (absent), Libby Hambleton, Tom McCarney, and Jim Wilson. Also present were Village Manager Nanci Allard, Patricia Coppolino: (Northfield Conservation Commission), Verne DuClos (Farmers Market), and Kathleen Lott (*Northfield News & Transcript*).

Chair Sutor called the meeting to order at 7:00 p.m.

II. **PUBLIC PARTICIPATION (Scheduled)**

- a. **Patricia Coppolino: Chair, Northfield Conservation Commission.** Ms. Coppolino spoke to the Board about the Commission's interest in becoming a "standing committee" for the Town and Village in order to assist with Northfield's land conservation needs. They also will serve as a resource to educate the Selectmen and Trustees on land conservation and monitor the availability of grants to help manage Northfield's forests.
- b. **Vern DuClos: Farmers Market on Village Common.** Mr. DuClos attended the previous Trustees meeting in order to seek permission to run a Farmers Market on the Village Common on Tuesday afternoons from 3 p.m. to 6 p.m. He would like this to begin on May 22, 2007 and have it run through November. Mr. DuClos already has contacted the Zoning Administrator regarding a sign permit for the event. Motion by Trustee McCarney, seconded by Trustee Wilson, to allow the Farmers Market organization to use the Village Common for a trial period of sixty (60) days. **Motion passed 4-0-0.**

III. **ACTION ITEMS**

- a. **Approval of Minutes**
 - 1. **April 24, 2007 (Regular Meeting).** Motion by Trustee McCarney, seconded by Trustee Wilson, to approve the minutes of April 24, 2007. **Motion passed 4-0-0.**
- b. **Approval of Bills**
 - 1. **Warrant #22-07.** Motion by Trustee Hambleton, seconded by Trustee McCarney, to approve Warrant #22-07 in the amount of \$314,745.24. **Motion passed 3-0-1, with Trustee McCarney abstaining.**
- c. **"Hunger in Northfield" Forum: May 31, 2007.** The Board was invited to take part in this two-hour forum, which will start at 6:00 p.m. in the Northfield High School Cafeteria. Those interested in taking part should contact Linda Kulas at 485-5760.

IV. **REPORTS**

- a. **Village Manager**
 - 1. **Safe Routes to Schools.** The Village received further information from the Agency of Transportation regarding applying for "funding for the planning, design, and construction of infrastructure projects that will substantially improve the ability of students to walk and bicycle to school..." Manager Allard has forwarded a copy of this information to Nate Freeman, who has expressed interest in this program.

b. Committee Reports.

1. **Management Committee.** Trustee Hambleton stated that the Committee had reviewed the policies and found all to be in good order. There was discussion over whether separate Drug & Alcohol and Sexual Harassment policies were needed as these topics were specifically covered in the new Personnel Policy. Motion by Trustee Hambleton, seconded by Trustee McCarney, to rescind the Village's Drug & Alcohol and Sexual Harassment policies. **Motion passed 4-0-0.**

In addition, the Village would like to have the same Purchasing Policy that the Town has adopted. This will be an agenda item for the next regular meeting.

c. Miscellaneous

1. **Efficiency Vermont Project update.** There have been no additional meetings.
2. **Water Project update.** Manager Allard will be meeting with the engineers and Rural Development this coming Thursday (05/10/07).

V. PUBLIC PARTICIPATION (Unscheduled). None.

VI. ADJOURNMENT. Without objection, the Board adjourned at 8:03 p.m.

Respectfully submitted,

Nanci Allard

Nanci Allard, Acting Clerk

These minutes are subject to approval at the next regular meeting.